

Title of the paper

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Abstract: *The articles submitted for the scientific journal „Bulletin of the Transilvania University of Braşov” should be edited according to the instructions formulated in this template. We strongly advise you to use this template and insert the text of the paper directly within this file. **The abstract** should synthetically outline all the pertinent results, in a short but intelligible form. It is recommended to begin by stating the purpose of the paper and end by formulating the most important conclusions. We advise the use of short, direct, and complete sentences, written in a single paragraph, without tabs. The abstract will be written with Times New Roman 10 pt, italic, justified, single spacing, and will have no more than 150 words. Between the abstract and the key words, there should be a blank line (10 pt.).*

Keywords: *3-7 significant keywords written with Times New Roman 10 pt*

1. Name of the chapter (Introduction, Methodology, etc.)

The format of the bulletin is B5 JIS (182 mm x 257 mm). The limits of the printing area are set using „Page setup”: left and right margins – 2.5 cm; bottom margin – 2 cm, top margin – 4 cm; footer – 0 cm. Please tick the boxes *Different odd and even* and *Different first page*. The paper should have maximum 8 pages. Please respect the following paragraph formatting: single line spacing, justified alignment, and a first line indentation of 1 cm on the left margin. We recommend the paper to have an even number of pages and that the last page should be filled at least 70%. The paper will be written in British English, using Times New Roman (TNR) 11 pt.

Title of the paper – TNR 16 pt letters, bold, centred, single line spacing. Under the title, there should be a blank line (12 pt). Author(s) – TNR 12 pt, centred, the first name must be in lower case, and the last name in upper case (ex. Ion POPESCU). Between the authors and the abstract, there should be two blank lines (2 × 12 pt).

Authors’ affiliation (in the footnote) – TNR 9 pt, regular, justified, on one line. Full affiliation (groups, laboratories and/ or institutions) of the author(s) will be specified as references in the footnote (Insert Reference, Footnote, Bottom of page).

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These will be marked with Arabic figures. If several authors are part of the same organization, the name of the organization will be written once and the authors will be marked with the same figure.

1.1. Lay-out

Please do not use a typeset lower than 8 pt for the examples: Figures, Tables, etc. The only relevant codes are those pertaining to font enhancements (italics, bold, caps, small caps, etc.), punctuation, and the format of the references. Whatever formatting or style conventions you use, please be consistent.

2. Chapters and headings

Articles should be reasonably divided into sections and, if necessary, into subsections. It is recommended to divide the paper according to the following example: *Introduction, Objectives, Material and Methods, Results and Discussions, Conclusions, Acknowledgements, References.*

Numbering should be in Arabic numerals and follow the decimal system. Please mark the hierarchy of subheadings as follows:

2.1. Heading A

Should be written using **bold** characters, two lines space above, and one line space below.

2.1.1. Heading B = italics, one line space above, and one line space below

2.1.1.1. Heading C = italics, one line space above, text on new line

3. Tables, musical examples, figures, and pictures

All examples (tables, musical examples, figures, and pictures) will be numbered in Arabic as follows: Fig. 1 or Table 1 – using TNR 10 pt. The explanatory note under the example should be written using TNR 10 pt, *italic*, centred, with a spacing of 6 pt above the title of the example, on one line. The reference to the example should be made in the text by writing the number of the example (**Figure x** or **Table x**).

All examples should be of high quality. Papers that contain blurred figures or do not have all the elements grouped will not be accepted. Unless the examples are original, the references must be quoted at the end of the title.

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Table. The measuring units will be put down within square brackets, in the head of the table. The explanatory note under the table should be written using TNR 10 pt, *italic*, centred, with a spacing of 6 pt above the title of the example, on one line. It is preferable to use tables no longer than the useful length of a page. In exceptional cases, authors may also use landscape tables.

Efficiency [%]	94.37	96.58	93.18	83.66	75.30
...
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Table 1. *Name of the table*

Musical examples should be numbered in Arabic (Fig. 1), with the number and the explanatory note written using TNR 10 pt, *italic*, centred, with a spacing of 6 pt above the title of the example, on one line. The explanatory note should contain the source of the example (composer, work, the number of the measures in the example).



Fig. 1. *J. S. Bach – Das Wohltemperierte Klavier – vol. I
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Figures and pictures must be of very high quality. These should be numbered in Arabic, with the number and the explanatory note (each illustration should contain an explanation) written using TNR 10 pt, *italic*, centred, with a spacing of 6 pt above the title of the example, on one line.

Acknowledgements

This short section can be included after the *Conclusions* and right before the *References*. The format is similar to that of the chapters. The acknowledgements may be addressed to the person(s) or to the institution(s) that are not being mentioned elsewhere in the text and that played an important role in obtaining the results submitted within the paper.

References

It is *essential* that the references are edited according to the specifications indicated bellow, as these cannot be formatted automatically. Series VIII uses the 'Author-Date' style as described in *The Chicago Manual of Style* (16th ed.).

References in the text should be as precise as possible, giving page references where necessary. For example (Clahsen 1991, 252) or: as in Brown et al. (1991, 252). All references in the text should appear in the references section. References should be listed first alphabetically and then chronologically. The section should include all (**and only!**) references that are mentioned in the text.

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Examples:

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Baumol, W.J. 2010. *The Microtheory of Innovative Entrepreneurship*. New Jersey: Princeton University Press.

Spear, Norman E. and Ralph R. Miller (eds). 1981. *Information Processing in Animals: Memory Mechanisms*. Hillsdale, NJ: Lawrence Erlbaum.

Article (in book)

Adams, Clare A., and Anthony Dickinson. 1981. "Actions and Habits: Variation in Associative Representation during Instrumental Learning." In *Information Processing in Animals: Memory Mechanisms*, ed. by Norman E. Spear and Ralph R. Miller, 143–186. Hillsdale, NJ: Lawrence Erlbaum.

Article (in journal)

Claes, Jeroen, and Luis A. Ortiz López. 2011. "Restricciones pragmáticas y sociales en la expresión de futuridad en el español de Puerto Rico [Pragmatic and social restrictions in the expression of the future in Puerto Rican Spanish]." *Spanish in Context* 8: 50–72.

Rayson, Paul, Geoffrey N. Leech, and Mary Hodges. 1997. "Social Differentiation in the Use of English Vocabulary: Some Analyses of the Conversational Component of the British National Corpus." *International Journal of Corpus Linguistics* 2(1): 120–132.

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